City of Lafayette Staff Report

For: City Council

By: Janneke Petersen, Environmental Planning Intern

Date Written: July 30th, 2008

Meeting Date: August 11, 2008

Subject: Administrative Regulation 524-Green Purchasing Policy

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Summary
The City of Lafayette is on its way to becoming a certified Bay Area Green Business. A Green Purchasing Policy is one of the recommendations of the program. The Green Purchasing Policy would be added as paragraph F to Regulation number 602 of the Purchasing Policy section of the Administrative Regulations handbook. The Green Purchasing Policy will support Lafayette's efforts towards sustainability.

Recommendation
Approve Administrative Regulation 524.

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F. When possible and practical, the Purchasing Agent shall purchase environmentally friendly goods, supplies, and equipment, including low toxicity office supplies, recycled paper, and Energy Star rated equipment. The City of Lafayette shall also, when possible and practical, use the services of other certified green Contra Costa County Businesses. The list of green services available in the county is at: http://www.greenbiz.ca.gov/ShopGreenCCC.html.